

# **Portsmouth Joggers Club**

## Committee meeting 16 June 2014

### **Attendees**

Steve Bell (SB)      Jane Collins (JC)      Dell Roberts (DR)  
Kiernan Easton - Chairman(KE)      Chris Gambs (CG)      Ray Ruzewicz (RR)  
Jeff Clark (JCL)      Meranda Winter (MW)      Tony Conway (TC) Claire Fleming (CF)

Guest: Christine Weeks (Nova / GSR Liaison)

### **Apologies**

Bill Scales (BS)

### **1. Great South Run 26.10.14 - Water stations**

KE opened the meeting by welcoming CW, who was attending to discuss PJC involvement in the BUPA Great South Run 2014. PJC will be manning 2 water stations (stations 1 & 3).

CW has produced a detailed information note and there will be a meeting nearer the event to deal with final details.

Key points : PJC will provide a 'Team Leader' at each of the stations and maximum of 35 volunteers is required for each of the stations. We do not need to provide lists of volunteers but CW would like the name of each team leader and one person to act as the main liaison.

CW said as before we can ask Nova for unused bottles of water - we would need to make that request formally in writing to CW for Nova to agree. Thanks CW and this offer was unanimously accepted. CG to mail CW with the formal request. The drinks will be used for future club races. CW asked us to note that on the water stations we are not to pre-open bottles for runners. This is strictly prohibited.

GSR jackets will as usual be provided to volunteers by Nova. We will need to advise the sizes wanted in due course. Lunch packs also provided - we will need to advise number of vegetarian option.

The committee thanks CW for attending and continuing to support PJC through their invitations for the club's involvement in the GSR. CW stated that as before, a donation will be made to club in recognition of our time and support.

CW leaves the meeting.

KE, SB and RR stood to act as team leaders and SB as the liaison. Group discussion and majority agreement SB and RR were chosen. Agreed CG to advise CW of the vote.

### **2. Minutes**

The minutes from the meeting held on the 12 May 2014 were agreed and minor correction to April ones.

### **3. Chairman's Introduction**

The chairman congratulated CF on what was a very successful Purbrook Ladies 5.

### **4. Club Newsletter**

Discussion from previous meetings about re-starting a club Newsletter. SB asked by the team to take the lead / Editor, with the support of the committee. The newsletter will be published electronically and in paper form on a monthly/fortnightly basis (tbc), depending on content. GL's to be asked for activity details so they can be included in advance of the weekly runs. Members would be invited to submit articles/items for inclusion.

KE requests minutes noted: SB was asked to do newsletter.

CG to post on Facebook for articles from members. Also liaise with BS when back from business trip to put on website and set up a designated mail address for articles. Agreed in meantime ask for any via secretary mail address.

### **5. Club Asset Audit**

This is underway but is still 'Work in Progress'. A working party will be going to the Sustainability Centre in due course to clear it out, record what is worth keeping and what is not and dispose of the 'dead wood'.

SB is also still looking into the cost and availability of a suitable lock-up facility. Storage to be reviewed after Sustainability Centre cleared / tidied. Door at the Fort in poor state. If we stay there - request this is fixed before winter.

The old club laptop and has now disposed of by previous chair and the printer returned. Agreed dispose of that as very old. GPS has been found by previous chair - to be returned via CG. The bag for the gazebo needs repairing, RW will action, as well as source some new anchors/pins.

RW advised need for generator and other kit for Slog / future event. He will look at purchase against hire. Agreed authorised spend up to £300.

### **6. Club website**

BS not at the meeting, this item would be held over until the next meeting.

### **7. Group Leaders**

A group leader template has been produced by TC - there are 4 levels of running and various group leaders within those levels. TC reported not all the GLs had provided him with profiles of their groups to include in the template. BS to publish template as it stands. TC to chase outstanding profiles - CG commented that he had managed to take profile photos of all GLs and had submitted to BS. On that point committee photos all updated too.

Discussion about level one group led by Dave Byng. DB had not been able to attend the club one night and a complaint in writing had been received that the committee member present wouldn't sort the issue on the night. KE advised the committee that he had contacted the member and advised that regretfully DB on this occasion had not been able to give advance notice and the committee in those circumstances were unable to arrange cover on the night. It was explained that committee liaise before each Tuesday / Thursday session to ensure at least

one member is present and if we know a group leader will be away we can then take steps to cover. CG will liaise with DB to ask him to advise if will not be able to attend so that we can seek to arrange cover if no one in that group wishes to act as deputy for the night. Will also ask DB to consider establishing deputies from within the group. Training / support can be provided as needed / requested. Agreed that the team will seek to cover if any at all possible, but on occasion that may not be possible – we would prefer all groups to have deputies.

Noted that DB has now said on a number of occasions that he is no longer a group leader, albeit in practice he does take charge of his group – many who are long standing members in that group. CG will ask DB to consider deputies and best plans for someone from within that group to progress to the formal group leader supported by DB on nights he is able to attend.

CF stated that she still plans to run the c25k programme, MW and JCL offered their support. No date for the start of the programme has been set. This would be set up as a separate new group. Consider further next meeting.

Noted that Scott had sustained an injury. We had been liaising to check ok. CF will cover his group and CG said happy to do so on Tuesdays too if CF not available.

### **8. Paypal**

This is still in hand with BS looking into a number of security issues. Plan is to offer this for membership and race –entries which will make bank administration a lot easier and offer more choice to members / race entrants.

### **9. Socials**

The club will be organising a social evening in the Green Posts, London Road, Hilsea. Date tbc. MW will provide details in due course, via the normal channels (TC/MW). There will also be a summer picnic to be held at Portchester Castle, date to be confirmed (TC/MW).

TC bought up the subject of a Christmas Party. It was agreed that the membership would be asked if they wanted a disco type party, or a more formal dinner dance (TC/MW) – When we send out the minutes CG will add in a question. The committee prefer one event – not formal event – but will inc in the questionnaire if members want that and if so ask those who want it to put forward a volunteer to organise.

### **10. Club Membership**

CG reported that further new members this month – as set out in advance in the agenda numbers are 261 May, 258 April and 246 March. The number of members taking up UKA membership was particularly strong.

Davina Glading had offered to take on the UKA membership as part of her membership responsibility. CG had taken this on from the former sec and his view was this was illogical. He supported and proposed we accept Davina's kind offer to undertake this task. Proposed and vote passed.

The committee also raised concern that it was apparent that a number of people running with the club regularly, had not renewed their memberships. It was agreed that all GL's would be asked to make sure that people running with them were either existing members, or were first time visitors on a try out.

### **11. Purbrook Ladies 5**

The committee agreed that the Purbrook Ladies 5, recently held under the directorship of Claire, had been a resounding success. It was also recognised by CF that she had learned from the experience and offered her services as RD for the 2015 event.

The race had returned a very healthy profit of £1025.00, £260 of which had come from the sale of cakes and tea! As is the norm, a portion of the profit was donated to charity, as guided by the RD and the committee then decide the amount. CF proposed £500 be split between the Rowans Hospice, and a local family whose daughter is suffering from a debilitating illness. They are collecting for a Disney Holiday. Details are available to members on request.

CG asked to be noted that the constitution only makes provision for donations to organisations. Noted in discussion that there is historical practice of donations to individuals however.

The committee supported these donations - £500 agreed split £200 to Rowans and £300 to Phoebe.

### **12. Summer XC**

KE reported that as of the date of the committee meeting, 102 entries had been received. Mementos have been ordered. With the current level of entries, the race was running at a projected loss of £120. Usual to get entries on the day so realistic that will turn to profit. St Johns Ambulance will be providing the medical cover. Catering was being provided by a local co. RKdia.

### **13. Stansted**

RR stated that as yet he had not publicised Stansted so as not to compromise the promotion of the Summer XC. CG will do a leaflet drop at the South Down Marathon and contact other clubs again - that had been sometime ago and noted that a number of clubs have entered the events in their club calendars.

### **14. Club Challenge**

The 2<sup>nd</sup> stage of this series will be held on the 15 July. The best two of three times will be used to decide the winner. If there is a draw then the 3<sup>rd</sup> time will be bought in to the score.

### **15. Meon Valley Plod**

The date of the next plod was yet to be decided. CG prior to the meeting had circulated a note putting himself forward as RD noting no one had expressed an interest at the last meeting. KE and MW advised the meeting they had spoken and wished to put themselves forward at the meeting as a joint RD team. Discussion as to the merits of joint RD. CG questioned the viability of joint RD and should be one person. KE advised other races he knows of have joint RDs. KE called for a vote him & MW or CG. CG expressed that contested vote not ideal and as MW was particularly keen to do he would withdraw so MW be appointed unopposed - CG accordingly withdrew. Agreed by the committee MW appointed as sole RD with support from KE. MW / KE to liaise and fix date.

### **17. Financial Statement**

JC reported that current balance at the bank

### **18. Any Other Business**

RR said that he thought the club needed its own portable generator and other club non race specific kit such as spray cans and other bits. A sum of up to £300 was agreed as a maximum. This was proposed by JCL and seconded by CG. RR to action. - Listed above also in club asset review.

CG to liaise with ABAC to see if still active lobby body.

The meeting was closed at 21.15, with the date of the next meeting being set for 21 July 2014.