



Portsmouth Joggers Club



(12)

Minutes – Committee Meeting 3rd July 2017

Attendees: Ian Jones (Chair), Mike Collins (Treasurer), Brian Rees, Pip Wright, Sarah Doherty, James Sharman, Jonny Langley and Phil Hoy.

1) Previous Minutes

- a) It was confirmed that Ben would take on the role of Treasurer sometime in August.

2) Treasurers Report

- a) As of 28th June, the bank balance stood at £12,783. This is about £2,000 down on the same month last year. However, the club has had exceptional expenditure this year of about £4,000 due to the new lock-up and 40 year medals and mugs. So we continue to be in a strong financial position.

3) Races

- a) Both the Purbrook Ladies 5 and the Summer XC were successful. The PL5 had a surplus of £800. Claire has yet to decide on her charity. The police cadets weren't able to help this year owing to... .. the extensive terrorist activity in the Purbrook area??
- b) Regarding a possible change of date for the Winter XC, Ian mentioned that the Southern XC League AGM was this Wednesday, when he could propose a change. Although, it was considered that a change at this stage was unlikely to be acceptable. Pip agreed to consider making a change in the following year.
- c) Pip had concerns about having to pay for race sundries upfront and queried the possibility of having a float or pre-payment card for such items. Mike stated that running a float for such expenditure complicates the race accounts, but did agree to writing Pip a cheque so that she did not have to use her own money.
- d) Both George and Kiernan have expressed an interest in directing the Stansted race in 2018. Kiernan has ideas of extending the race to a marathon. The committee was not in agreement with this as the distance was considered too great for most new starters, and there were already many marathons available. Phil also pointed out the marathon problem of obtaining lots of marshals for a long period of time.

4) Charity

- a) A giant cheque was obtained for the club's donation of £1000 to the Lakeside charity (Stroke Association) and the presentation made during a club night.
- b) A presentation for a donation of £250 was made to John Shepherd for the Special Olympics charity.
- c) A cheque for £100 to the Duchenne Society was also given to Duncan in appreciation of his work in auditing the club accounts.

5) Club Kit

- a) Ian reported that the clips and magnets for attaching race numbers are selling well.
- b) Del has received the new marshal vests.

- c) Alexander Sports continue to be a problem for obtaining club kit. Ian proposed that the supply of club kit be brought in-house. Jonny agreed to take on this task. There may be a future possibility of some support/sponsorship from the The Run Company who have taken over the Absolute Running Southsea shop. Jonny also agreed to contact Alex Sports with a view to ending their support and possibly buying their current club kit. The initial purchase of kit should be made through the company that Davina has used for the Malta kit. Phil agreed to supply Jonny with a spread of t-shirt sizes obtained from previous races.

Action 07/1 : Phil to supply the spread of t-shirt sizes to Jonny.

Action 07/2 : Jonny to contact Alex Sports to end the club relationship.

Action 07/3 : Jonny to order a small set of kit from Davina's Malta kit supplier.

6) C25K

- a) Brian stated that the C25K went well with no issues.

7) Race Clock and Timing

- a) Ian reported that the clock loaned out for the last race failed after an hour due to a flat battery. Del has agreed to look at pricing up a new clock. Kiernan and Claire have expressed an interest in chip timing and have agreed to investigate possible systems. (*PMN: Should we consider issuing a refund as a result of the clock failure?*)

8) New Members

- a) Davina has requested that the committee should have some procedure for dealing with new starters as they tend to ask her about appropriate groups. She has neither the time nor knowledge to deal with them. It was suggested that she direct them to a committee member, but it was recognised that this doesn't fully solve the problem.

9) Membership

- a) Ian stated that he had reviewed a number of options for online membership, Full on Sport, Member Mojo, My Clubhouse, PayPal and UKA. Issues to be considered were both cost and data protection. UKA seemed to be the obvious choice as they already had many of our members details and were currently lowest on cost. It was agreed that Davina proceed with the UKA option. Ian stated that that members will still be able to opt out of online membership if desired.

Action 07/4 : Ian to inform Davina to proceed with the UKA option for online membership.

- b) An important aspect of online membership is the protection of members' data. In order to allow the club to transfer data to a third party, the Club Constitution will have to be modified. James has produced a document specifying the proposed modifications and presented it to the committee. The committee wanted more time to review this and James agreed to send a copy by email. It was also recognised that an EGM would need to be called to enable such a modification. The EGM would also cover online membership and opting out options. Ian proposed the 14th September as a possible date. Mike mentioned that the club does pay a fee for data protection registration and agreed to send the details to James. James also agreed to look into the club's internet domain ownership.

Action 07/5 : James to email the proposed Constitution modifications to the committee.

Action 07/6 : Mike to email details of the data protection registration to James.

Action 07/7 : James to look into the club's internet domain ownership.

- c) James was also asked to look into possible awards for long term membership. He found that members were not keen on a life-time membership award but thought that a medal or mug was more appropriate. However, the club does not keep membership records for more than four or five years, so it would be impossible to check on such long term membership. Consequently, James thought a five or ten year award may be worth considering.

10) AOB

- a) From the last meeting, it was agreed that Sarah and James would administer updates and maintenance on the club website. It was agreed it needs a major overhaul but, as yet, no progress.
Action 07/8 : Sarah, with support from James, to update the website.
- b) Brian was concerned that the club container had not been fitted out as planned. It was mentioned that Del was dealing with this
Action 07/9 : Brian to contact Del for an update on the fitting out of the container.
- c) Brian was also concerned that the groups generally don't specify their pace which makes it difficult to place new starters. An ongoing age-old, seemingly unsolvable, problem.
- d) Mike mentioned that the club will need to fix a date for Stansted 2018 fairly early as the venue gets booked up for many different activities.

11) Actions Summary

Action 07/1 : Phil to supply the spread of t-shirt sizes to Jonny.

Action 07/2 : Jonny to contact Alex Sports to end the club relationship.

Action 07/3 : Jonny to order a small set of kit from Davina's Malta kit supplier.

Action 07/4 : Ian to inform Davina to proceed with the UKA option for online membership.

Action 07/5 : James to email the proposed Constitution modifications to the committee.

Action 07/6 : Mike to email details of the data protection registration to James.

Action 07/7 : James to look into the club's internet domain ownership.

Action 07/8 : Sarah, with support from James, to update the website.

Action 07/9 : Brian to contact Del for an update on the fitting out of the container.

12) Dates of Next Meetings

Tuesday 1st August 2017 @ 18:00 (Interim meeting)

Monday 4th September 2017 @ 19:00 (Full committee)

Tuesday 3rd October 2017 @ 18:00 (Interim meeting)

Monday 6th November 2017 @ 19:00 (Full committee)